

PAYROLL/PAYTRAIN CERTIFICATE (FPC/ CPP)



Program Description

In cooperation with the American Payroll Association, Corporate College presents the PayTrain College and University® Program for payroll professionals. Comprising two professional development courses, PayTrain Level I and PayTrain Level II, this program is designed for all levels of payroll administration. Whether you are interested in preparing for the Fundamental Payroll Certification (FPC) or Certified Payroll Professional (CPP) certification exams, or are new to the industry and need to learn the basics of payroll, this program can help you meet your goals.

PayTrain Level 1

Learn the fundamental payroll calculations and applications necessary for individuals who are new to the payroll industry, those who support the payroll industry and those preparing for FPC or CPP certification examinations. This program provides the basic knowledge and skills required to maintain payroll compliance and prevent costly penalties.

PayTrain Level 2

Students gain an in-depth understanding of the advanced payroll skills necessary for payroll managers and supervisors. This program is ideal for experienced payroll professionals seeking compliance training, professional development or CPP certification preparation.

*Please note: In order to sit for the CPP exam, you must have spent at least three of the last five years working in the payroll profession.

Other Important Information

Visit the APA website links below for information about the exam application, costs, test dates, testing locations and more. Please note that the exam fee is not included in your course cost.

- [Fundamental Payroll Certification Exam Information](#)
- [Certified Payroll Professional Exam Information](#)

Code	Title	Credit Hours
Two exam prep courses offered: FPC (Fundamental Payroll Certification) and CPP (Certified Payroll Professional)		
ZFIN-1055	Payroll Level I: Fundamental Payroll Certification (FPC)	3
ZFIN-1056	Payroll Level II: Certified Payroll Professional (CPP)	3.6

Program Cost

Visit the Corporate College website for pricing.

Financial aid eligibility

This program is **not** Federal Financial Aid/Pell Eligible.

Scholarships, payment plans, and other financial aid options may be available. For more information, call 216-987-6000, option 1.

Upon completion students receive

Certificate of Completion

Related Programs/Training

- Accounting
- Payroll, Certificate of Proficiency

Register and learn more about the Payroll/PayTrain Certificate (FPC/ CPP).