

CAREER CENTER



The Tri-C Career Center is committed to helping students, veterans, alumni and community members make connections between their academic experience and potential career paths. We provide career coaching, resources and programs to help individuals clarify their academic and career goals, develop a career plan and job search skills, and make career transitions. Free services include in-person and virtual career coaching, skills and interest assessments, workshops, resume critiques and mock interviews.

The Career Center creates strategic partnerships with other College departments and partners with alumni and employers throughout Northeast Ohio to optimize networking, job shadowing, internships, co-ops and job opportunities.

The Career Center is your resource for all experiential learning and career-related needs. All Tri-C students have access to the College's new career management system, Handshake – the No. 1 way college students find jobs.

Visit tri-c.edu/careerservices for more information.

Internships

Tri-C's internship programs offer students the opportunity to gain hands-on work experience in their field of study prior to graduating. Internships can be completed on- or off-campus and are not required by a plan of study for graduation (no credit earned). Internships may be paid or unpaid, and candidates must be able to work a minimum of 100 hours per semester. Internships allow students to learn skill sets that employers value when hiring and give them a chance to learn more about their employer/industry of interest. Internships can also directly lead to full- or part-time jobs at the host company. In addition, students can build a network full of references from the company and individuals they work with.

Eligible students must meet the following criteria:

- Current Tri-C student studying for a degree or certificate
- 18 years of age at the time the internship experience begins
- Must successfully complete pre-employment background screening and drug test

Off-campus internship criteria are set by the hiring employer. Applicants should refer to the job description to see if they meet the requirements.

Meeting with a Career Center Career Coach is recommended to prepare before applying.

Contact the Career Center at 866-933-5180 or visit tri-c.edu/careerservices for more information.

Cooperative Education

The Cooperative Education (Co-op) Program supplements formal classroom education with on-the-job experience in a variety of academic disciplines, typically within the time frame of an academic semester. Co-op assignments are at least 180 hours in duration. Students receive pay for the work they do, earn academic credit for documented learning derived from their experiences, and are evaluated by employers and the co-op instructor. Students may earn a maximum of nine credits for cooperative work experience, which may be applied toward certain degree requirements.

Eligible students must meet the following criteria:

- Current Tri-C student studying for a degree or certificate
- Minimum 12 credits of college-level coursework completed (transfer credits included)
- At least two courses completed in the field of study or equivalent experience (subject to employer requirements)
- Minimum 2.75 GPA
- Career Center-approved resume and completion of a mock interview
- Experiential learning agreement completed and signed
- Enrolled in designated co-op course section(s) by start date

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